## CERTIFIED MAIL TRANSMITTAL

MARYLAND DEPARTMENT OF TRANSPORTATION THE SECRETARY OFFICE

OFFICE OF GOVERNMENT AFFAIRS

7201 Corporate Center Drive

Hanover, MD 21076

**CERTIFIED MAIL #** (Insert Tracking # from Certified Mail Form for King)

**CERTIFIED MAIL #** (Insert Tracking # from Certified Mail Form for McIntosh)

# RETURN RECEIPT REQUESTED

**DATE**: (Insert Date)

**TO**: **Senate Budget & Taxation Committee**

**House Appropriations Committee**

**FROM**: (Insert Name of Sender)

**PHONE**: (Insert Phone Number of Sender)

**SUBJECT**: **Notice of Property Disposal – MC #** «tblMCMainMcId» «Property\_Name»

«annotated\_code\_text» are descriptive documents for the property being considered for disposal by

the Maryland Department Of Transportation «TBU\_Name».

The «TBU\_Acronym» «leg\_note\_trans\_proposes\_to», «property\_titled\_as» through a «auctioned\_or\_negotiated» sale of «amount\_of\_sale\_numeric», «percent\_of\_appraised\_value» percent of the appraised value. The parcel is located on «property\_location\_address», «city», «state», «zip», «county» county. Buyer intends to «leg\_note\_trans\_buyer\_intent».

cc: Mrs. Pilar Helm, State Legislative Officer, Office of Governmental Affairs, MDOT TSO

Mr. Jeffrey Hirsch, Assistant Secretary for Transportation Policy Analysis and

Planning, MDOT TSO

Mr. R. Earl Lewis, Deputy Secretary, Policy, Planning and Enterprise Services, MDOT TSO

Mr. Sean Powell, Deputy Secretary, Operations, MDOT TSO

Mr. Gregory Slater, Secretary, MDOT TSO

Mr. Jeff Tosi, Director, Office of Government Affairs, MDOT TSO

Ms. Mashel Wakil, Real Property and Program Coordinator, Office of Real Estate and Economic

Development, MDOT TSO

**NUMBER OF PAGES TRANSMITTED, INCLUDING COVER SHEET:** (Insert #)